



City of Highland
Building and Zoning

Application for Sign Permit

Application Date: _____	Permit Number: _____
Permit Fee: _____ \$100.00 _____	Check/Cash/CC: _____
Applicant: ___ Owner/ ___ Contractor	

PROPERTY LOCATION

Street Address: _____
Job Value: _____ Estimate Start Date: _____

PROPERTY OWNER INFORMATION

Name: _____
Business Name: _____
Street Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Alternate Phone: _____ Email: _____

CONTRACTOR INFORMATION

Applicant (Not Owner): _____
Street Address: _____
City: _____ State: _____ Zip: _____
Phone: _____ Alternate Phone: _____ Email: _____

1. See sign ordinance - Section 90-250.
2. Provide sign location(s) and dimension(s) as detailed as possible.
3. Final inspection is required upon completion.



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Site/Layout Plan

Large empty rounded rectangular box for the Site/Layout Plan drawing.

Included the following Informing in your drawing:

1. North Arrow
2. Dimensions of lot
3. Footprint of structure & distance from property lines
4. Location and name of street (s)
5. Location of all utilities
6. Erosion control placement

I hereby certify that I have read and examined this document and known the same to be true and correct. I agree to conform to, and have been apprised of, all applicable laws and codes of this jurisdiction. I further certify that I am the owner or the owner's authorized agent and that the proposed work is authorized by the owner. I understand that the work shall not begin until permit is issued, that I am responsible for calling for all required inspections, that work shall be accessible for the inspection, that a final inspection approval and Certificate of Occupancy are required prior to occupying the building. I certify that the code official or the code officials authorized representatives shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

Signature of Applicant: _____ Date: _____